


July 14, 2014

DIVISION MEMORANDUM
No. 324, s. 2014

CONTINUING MANAGEMENT FOR K TO 12 ADMINISTRATORS

**To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. Attached is Regional Memorandum No. 399, s. 2014, entitled, "**Continuing Management for K to 12 Administrators.**"
2. Dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

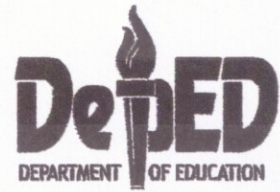
Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



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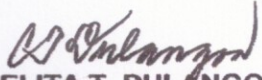
REGIONAL MEMORANDUM

No. 399, s. 2014

CONTINUING MANAGEMENT FOR K TO 12 ADMINISTRATORS

To : Schools Division Superintendents/OICs of Cebu SDOs

1. Enclosed is a letter from Dr. Jocelyn Carmelita A. Tan, Graduate School Professor, University of San Jose-Recoletos (USJ-R), inviting School Administrators in Cebu to attend the Seminar on "Continuing Management for K to 12 Administrators" on August 16, 2014, Saturday, at the AVR USJ-R Main Campus, Cebu City from 8:00 AM – 5:00 PM.
2. For particulars, refer to the attached communication.
3. Attendance of School Administrators to this Seminar is subject to your discretion based on existing DepED policies and guidelines.
4. For your proper guidance and wide dissemination.


CARMELITA T. DULANGON
Director III
Officer-In-Charge

CTD/EBE, J/mgb

Regional Director's Office: Tel. nos.: (032) 231-1433; 231-1309; Telefax 414-7399; 414-7325; Asst. Regional Director's Office Telefax: (032) 255-4542;
Field Effectiveness Division: (032) 414-7324; Curriculum Learning Materials Division (032) 414-7323;
Quality Assurance and Accountability Division: (032) 231-1071; Resource Mobilization and Special Programs and Projects Division: (032) 254-7062;
Training and Development Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065;
Administrative Division: (032) 414-7326; 255-1313; 414-7366 414-4367; Budget and Finance Division: (032) 256-2375; 253-8061; 414-7321
Website: <http://www.depedro7.com.ph>

" EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat "



Graduate School of Education
University of San Jose-Recoletos
Cebu City

July 2, 2014



RD2014-12201

4 - Jul

Dr. Carmelita Dulangon
Director
Dep Ed Region 7

Dear Dr. Dulangon:

Greetings of Peace and Goodwill!

The Doctor of Education and Instructional and Resource Management (Ed.D- ISRM) students taking DISRM 213: Continuing Education for Educational Management will be handling a Seminar for School Administrators in Cebu with the theme, "Continuing Management for K-12 School Administrators". This is aimed at providing a clearer view to the administrators on their role of managing, supervising, monitoring and evaluating the K- 12 curriculum and instruction in their respective schools. This will be held on **August 16, 2014, Saturday**, at the **University of San Jose Recoletos AVR Main Campus Cebu City from 8:00AM- 5:00 PM.**

In relation to this, we would like to ask your office to help us in disseminating this information to the school principals within your reach. A minimal fee of **Php 500.00** will be asked from the participants to cover the meals, certificates and kits. Attached is the participants' registration form to be submitted on or before **July 31, 2016** at the **USJR College of Education St Ezekiel Moreno Bldg, 4th Floor Basak Campus Cebu City**. For further inquiries, please contact **Mr. Jestoni Babia, Chair, Department of Teacher Education** at these numbers: **417-9500 local 143** or **09326221191**.

Your great assistance in this endeavor will help us achieve the utmost quality that we wish to have in the educational system of this country.

We are expecting a favorable response from you. Thank you very much!

Sincerely yours,


DR. JOCELYN CARMELITA A. TAN
Graduate School Professor

Noted by:

DR. JULVETA M. CATIPAY
Dean

"Seminar on Continuing Management for K-12 School Administrators"

Registration Form

Please submit the registration fee of Php 500.00 (non-refundable) with your registration form. We will complete your registration once payment is received at the USJR College of Education 4th Floor St. Ezekiel Moreno Bldg. Basak Campus Cebu City

Please print in block letters.

Name (as it appears on your passport):

Surname: _____ Given (First) Name: _____

Name as you would like it on your certificate:

Gender: Male () Female ()

Please list any food allergies and/or dietary restrictions:

Birthdate (dd/mm/yyyy): ____/____/____ _____

Current Position: _____

Institution / Organization: _____

Mailing Address:

Phone : _____

Fax : _____

E-mail: _____

Signature